



Martlesham Parish Council

Parish Room
Felixstowe Road
Martlesham
Woodbridge
Suffolk IP12 4PB
Clerk: Mrs Diane Linsley
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Email: clerk@martleshamcouncil.org.uk
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19th July 2024

Dear Councillors

You are hereby summoned to attend the Extraordinary Parish Council Meeting taking place in the PARISH ROOM on **Thursday the 25th of July 2024** at 1:00pm.

A hearing loop is available in the Parish Room. Please inform the Clerk if you would like it to be switched on. The meeting is open to the public and press to attend.

Laurence Burrows

Chair of Martlesham Parish Council

AGENDA

1. **Apologies and approval of absences.**
2. **To receive Declarations of Interest.**
3. **To resolve that the minutes of the meeting of the council held on the 4th of July 2024 are a true and correct record.**
4. **Public Forum** - There will be 15 minutes available for this session where members of the public may address the council.
5. **To consider providing the RFO with a debit card for the parish council's Barclays current account.** Forms to be signed by the Chair and Clerk of the meeting.
6. **To consider providing the RFO with a debit card for Martlesham Recreation Ground Trust's Barclays current account.** Forms to be signed by the Chair and Clerk of the meeting.
7. **To consider creating an Ear Marked Reserve for the future cost of running and maintaining the Runway Heritage Car Park.**
8. **To consider creating a new post of Temporary Environment and Sustainability Officer.**
9. **To approve the appointment of the Planning & Project Officer.**
10. **To approve payments of invoices in accordance with the 2024/2025 budget.**